

The Royal School	Careers Provider Access Policy	
		June 2024

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 7 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events
- to understand how to make applications for the full range of academic and technical courses

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Mrs Katharine Fry

Email address: kfry@royal.surrey.sch.uk

Opportunities for access

A number of events, integrated into the school careers and personal development programme, will offer providers an opportunity to come into school to speak to students or their parents or carers.

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	PSHEE/FR, Assembly and Tutor Group talk opportunities	PSHEE/FR, Assembly and Tutor Group talk opportunities <i>Step into the NHS Competition</i>	PSHEE/FR, Assembly and Tutor Group talk opportunities
Year 8	PSHEE/FR, Assembly and Tutor Group talk opportunities	PSHEE/FR, Assembly and Tutor Group talk opportunities <i>Tyre Challenge Enterprise Lessons</i>	PSHEE/FR, Assembly and Tutor Group talk opportunities
Year 9	PSHEE/FR, Assembly and Tutor Group talk opportunities	PSHEE/FR, Assembly and Tutor Group talk opportunities STEM Career Lessons with STEM Ambassador visit <i>The Royal School Biennial Careers Fair</i>	PSHEE/FR, Assembly and Tutor Group talk opportunities <i>Soaptastic Enterprise Challenge</i>
Year 10	PSHEE/FR, Assembly and Tutor Group talk opportunities	PSHEE/FR, Assembly and Tutor Group talk opportunities <i>The Royal School Biennial Careers Fair</i>	PSHEE/FR, Assembly and Tutor Group talk opportunities <i>New 2025 -Mock Interview panels</i>
Year 11	PSHEE/FR, Assembly and Tutor Group talk opportunities <i>ALPS Apprenticeship Talk</i>	PSHEE/FR, Assembly and Tutor Group talk opportunities <i>The Royal School Biennial Careers Fair</i>	PSHEE/FR, Assembly and Tutor Group talk opportunities

	Optional Talk on Careers within the Army		
Year 12	FR, Assembly and Tutor Group talk opportunities Talk on Careers within the Army and Scholarship Funding Talk from University Representatives	FR, Assembly and Tutor Group talk opportunities Talk from business professional on Leadership The Royal School Biennial Careers Fair Attendance at the UK University & Apprenticeship Fair	FR, Assembly and Tutor Group talk opportunities UCAS Day – talks from ALPS Apprenticeships and University representatives
Year 13	FR, Assembly and Tutor Group talk opportunities Talk from University Representatives	FR, Assembly and Tutor Group talk opportunities The Royal School Biennial Careers Fair	FR, Assembly and Tutor Group talk opportunities

Premises and Facilities

The school will make a suitable venue available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment as reasonably required to support provider presentations. This will all be discussed and agreed in advance of the visit with the Head of Careers.